

Case Manager position

Transcend Charlotte serves transgender and gender non-conforming adults in the Charlotte metropolitan area. Our mission is to promote authenticity, connection, and social justice by empowering transgender individuals and all gender diverse or gender non-conforming people impacted by oppression and/or trauma.

This position is full-time (40hrs/week) and reports directly to the Executive Director. Weekend and some weekday second shift hours required. Strong leadership and interpersonal skills are necessary, as well as a desire to work in a mission-driven program that strives to make a positive community impact. Transgender, gender diverse, and gender non-conforming individuals are strongly encouraged to apply.

To apply, please send a cover letter (no longer than one typed page, size 12 font) and resume (no longer than two typed pages, size 12 font) to apply@transcendcharlotte.org with the subject "Case Manager position".

Responsibilities and Duties

- Understand the issues impacting the transgender and gender diverse/ non-conforming community (examples: housing, lack of transportation, employment).
- Develop and maintain a knowledge base of social services available to transgender and gender diverse clients in the Charlotte Metropolitan area.
- Establish working relationships and partnerships with regional service providers to enhance the referral process and resources available.
- Conduct culturally competent psychosocial assessments of clients and create a holistic service plan in conjunction with the client and other organizations, when appropriate.
- Maintain documentation regarding attempts to access services and service delivery.
- Complete referrals to services, assist clients with intake requirements for these services, and follow up as necessary/able.
- On occasion, support special events regarding services to the public.
- Other duties assigned as needed by Executive Director.

Qualifications

- Masters degree in Social Work or related field preferred, Bachelors degree with related experience accepted.
- Experience working with diverse populations, including the economically disadvantaged and transgender/gender diverse/gender non-conforming individuals is preferred.

Transcend Charlotte is an equal opportunity employer. Transcend Charlotte does not discriminate on the basis of race, ethnicity, color, gender identity or presentation, sex, marital status, sexual orientation, age, religion, immigration status, and the presence of any sensory, mental or physical disability in employment, volunteer opportunities or services rendered.